



The City of Westminister
Recreation & Parks Department
11 Longwell Avenue
Westminister, MD 21157

FOR OFFICE USE ONLY

AMOUNT PAID: _____ SPACE #: _____

NOTES: _____

2013 Flower & Jazz Festival Nursery Vendor Registration Form

By submitting a signed copy of this form, I am requesting space in the **Westminister Flower & Jazz Festival** on Saturday, May 11, 2013 from 10 am to 4 pm. I agree to pay the cost of the space requested with payment in full to accompany this contract. I understand that the **Westminister Flower & Jazz Festival** is a rain or shine event. No refunds granted after April 9, 2013. I agree to comply with instructions, rules and regulations governing the **Westminister Flower & Jazz Festival**. I subscribe and agree to all terms, conditions and authorizations contained in this contract and acknowledge receipt of a copy of Rules and Regulations for the **Westminister Flower & Jazz Festival 2013**. Vendors and exhibitors agree to hold the City of Westminister harmless from any and all liability arising out of the vendor's occupancy of City grounds. The City of Westminister cannot accept responsibility for damage or injury to persons or property, including exhibits during the **Westminister Flower & Jazz Festival**.

Signature of Nursery Owner/ Representative: _____ Date: _____

Please type or print

Name(s): _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: Day: _____ Evening: _____ Cell: _____

E-mail address: _____ Fax Number: _____

MD State Sales Tax I.D. Number: _____ Permanent _____ Temporary _____

Description of vendor's products: _____

Nursery Fees: \$125.00

Space size: Approx. 15 ft. X 30 ft.

Total Fee Enclosed: \$ _____

THERE IS A \$35 FEE FOR RETURNED CHECKS

Make checks payable to The City of Westminister. Mail To: The City of Westminister
Attn: Recreation & Parks Department, 11 Longwell Avenue, Westminister, MD 21157
For more information contact Robin Cherney, 410-848-9161 or rcherney@westgov.com.
Fax: 410-848-8310/ website: www.westminstermd.gov

PLEASE CALL THE OFFICE AT 410-848-9161 TO PAY WITH A CREDIT CARD

2013 Flower & Jazz Festival

Rules and Regulations

1. Flower and Jazz is a Mother's Day themed event. Vendors are encouraged to offer products and items with special appeal to moms, grandmothers, sisters, daughters, etc.
2. Westminster City Recreation and Parks staff reserves the right to allow any vendor they deem appropriate to participate in the theme of the Festival.
3. Entry to the festival will be permitted via Route 27 starting at 6am.
~Vehicles must be off the street by 7:30 am~
4. The State of Maryland does on site verification of sales tax permits.
5. Breakdown and cleanup must begin promptly at 4 pm. Once a vendor has packed their belongings to the street they will be issued a TICKET to access their space. **NO ONE WILL BE ALLOWED TO ACCESS THEIR SPACE WITHOUT A TICKET.** Street reopens at 5 pm. Early breakdown could result in exclusion from future shows conducted by the City of Westminster.
6. Vendors must remove all trash at the close of the festival.
7. These rules and regulations do not excuse any vendor from complying with all local and state ordinances
8. **NO REFUNDS** - Flower/Jazz Festival is a rain or shine event.

